

1. Welcome
 - a. Thank you to our speaker – Shirin Pestonjee (Health Literacy for Infection Prevention)
 - b. Thank you to our vendors:
 - Marcie Van Wart^{with}Hygienal Renee Joyce^{with}Genetech
 - c. Visitors/new member introductions - **Visitors and new members were recognized.**
 - d. We're so glad you're here! (Sunshine Committee/door prize – Pat Jackson/Libby Luterman) - **A door prize was given to the member with a birthday closest to Thanksgiving.**
2. Approval of Minutes from September 3, 2015 meeting. - **Minutes were approved.**
3. Old Business
 - a. APIC-DFW Conference 2015 – Oct 23, 2015
 - i. Kent Brantley's book - **If members buy the book through the APIC DFW website (cost \$15.50) prior to Nov. 12th. Dr. Brantley will sign. The books can be picked up at the Holiday Party.**
 - ii. Video snippets - **postponed**
 - b. Congratulations to our APIC-DFW members elected to APIC National leader positions
 - i. Pat Metcalf, Board of Directors
 - ii. Doramarie Arocha, Nominating & Awards Committee
 - c. APIC –DFW Chapter election, 2016 leadership positions – **Deadline to vote is Nov 25th; winners will be announced at the Holiday Party.**
4. New Business
 - a. Chapter Bylaws - **Cathy presented a powerpoint presentation on changes to the Bylaws. National APIC would like each chapter to align their Bylaws with national's Bylaws. Changes to the APIC-DFW bylaws include:**
 - **“Board Chair” title changed to “Immediate Past President”**
 - **Directors have 3 year terms instead of 2**
 - **Secretary is elected in odd numbered years instead of even**
 - **APIC-DFW Membership Director will be a 4th Board of Director**
 - **A Board of Director nominee must be an APIC-DFW member for 1 year prior to election**
 - **“Board Member” title changed to “Director”**
 - b. Holiday Party – Dec 4th, Hitt Auditorium, Methodist Dallas – **Members may register online; cost is \$20**

5. Treasurer's report (*Diann Grissom*)- As of Oct 31, 2015:

Opening Balance, checking	\$34,759.71
Income	\$5,755.73
Expenses	\$1,019.59
Closing Balance, checking	\$39,495.85
CD	\$8,453.84
Total	\$47,949.69

Diann discussed changes in IRS rules that prohibit one non-profit organization donating to another non-profit organization unless the receiving organization has a program in place that specifically meets the donor's mission and goals. Due to this change, APIC-DFW will discontinue collecting money for AIDS Resources. Diann is checking with national APIC as to how the money already collected can be donated. The Social Committee will decide how the Samaritan's Purse donations at the Holiday Party should be managed.

Members were requested to consider running for Treasurer in 2016. Interested members can shadow Diann in the interim and learn the responsibilities of the position.

6. Officer reports/announcements:

Board Chair	<i>Anju Varghese</i>	Membership	<i>Nancy Cushion</i>
President	<i>Cathy Grayson</i>	Board Member #1	<i>Cheryl Sharp</i>

Pres Elect	<i>Beth Wallace</i>	Board Member #2	<i>Nicki Andrews</i>
Secretary	<i>SharonWilliamson</i>	Board Member #3	<i>April Sutton</i>

7. Committee/SIG announcements:

AIDS Resources	<i>Karen Lomas</i>	Nominating:	<i>Calvin White</i>
Awards	<i>Melicia Brown, Nicole Garner</i>	Novice IP SIG	<i>Brenda Helms</i>
Conference	<i>Brenda Helms, Ben Walker</i> <u>Ben thanked the conference attendees. It was one of the most well-attended conferences.</u>	Professional Advance	<i>Mary Fulton, ThiDang</i> <u>Thi asked that members contact her if they certified or re-certified in 2015.</u>
Education/Program	<i>Janet Glowicz, Anne Mattern</i>	Public Relations	<i>Donald Chitanda</i>
ESRD LAN	<i>Janet Glowicz</i>	Social	<i>Jennifer Masengill, DenaTaherzadeh</i>
Government Affairs	<i>Stephanie Kreiling, Jerry Kelley</i> <u>Jerry distributed the Govt. Affairs report.</u>	Sunshine	<i>Pat Jackson, Libby Luterman</i>
Historian	<i>Donald Chitanda</i>	TSICP	<i>Doramarie Arocha</i>
Membership	<i>Nancy Cushion</i>	Surveillance SIG	<i>Kim Newman, Jennifer Adams</i>
National Liaison	<i>Patti Grant</i>	Website	<i>Terri Goodman</i>

8. Open Forum

Public Health Report –Thi Dang and Heidi Threadgill

- **Thi Dang is now the HAI epidemiologist for Region 2/3. She may be contacted at thi.dang@DSHS.state.tx.us**
- **Sierra Leone will be declared Ebola-free if there are no new cases before 11/7/15.**

9. No meeting in December due to the Holiday Party. First meeting in 2016 will be on Jan 7th at THRU

10. Adjournment