



Monthly Business Meeting Minutes
April 3, 2014
Theme for 2014: Hand in Hand

1. Welcome
 - a. Thank you to our speaker! **Jessica Ross, CIC, Epidemiologist from DSHS**
 - b. Thank you to our vendors! **Jeannette Breen/ICP Medical and Scott Chase/Tangent Medical**
 - c. Visitors/new member introductions **Visitors welcomed included those from Denton County PH, Dallas County PH, Tarrant County PH, Region 2/3 PH, VA North Texas, Collin County, Parkland, Graham**
 - d. We're so glad you're here! **(Sunshine Committee/door prize – Pat Jackson/Libby Luterman)**

2. Approval of Minutes for March 6, 2014 meeting - **Minutes were approved without changes.**

3. Old Business
 - a. APIC DFW conference assistance program recipients: Kathy Skalkos and Linda Miller! **Kathy is presenting a poster on blood culture contamination; Linda is presenting at a concurrent session: "Defending Your IP Program in Court". This used to be called a "scholarship". Members were encouraged to apply, especially those presenting a poster, abstract, etc.**

4. New Business
 - a. Congratulations to Terri Goodman on her distinguished award from AORN! **Terri is away at conference but was applauded by the members for receipt of the Gerry G Peers award, awarded for her contributions to perioperative nursing.**
 - b. 2014 APIC National conference: **There will be several presenters from our chapter.**
 - i. Chapter dinner: **Diann and Anju are working on a location and they welcome suggestions. It will probably be early Saturday or Sunday evening. Count was taken but they need an idea of how many will attend; please let them know.**
 - ii. Moderator opportunities
 - c. Nominating Committee needs you! Willingness to Serve forms will be posted by May 1st: **Gearing up; those new to chapter please consider running for office or shadowing an officer to gain experience. Positions coming available include: 3 Nominating Committee, 2 Board, 1 Pres-elect, and Secretary. Also, please consider, there are offices available at the national level.**

5. March 2014 Treasurer's report: **Diann was thanked for the wonderful work she does as our treasurer. The job is complex and there are new IRS requirements; if anyone is interested in learning the role to serve in the future, please contact Diann.**

	March 2014
Opening Balance, checking	\$39,810.76
Income	386.47
Expenses	2,669.57
Closing Balance, checking	37,527.66
CD	8,448.08
Total	45,975.74

It was noted that all dues are handled through National APIC; please make sure corporations are paying in a timely manner and including dues for the local chapter as well as national dues.

6. Board Report: **Mary Fulton, Board Chair: Mary highlighted many topics covered in the Chapter Leadership call with National APIC. Some of the topics covered: free webinars offered monthly; APIC working with AHA Health Research and Educational Trust; On the Cusp; availability of consumer alerts and education; new APIC text (available in June), CIC study guide, and Construction and Renovation Manual are coming, as well as new implementation guides; APIC**

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DFW was mentioned specifically for chapter website development; awards committee working on increasing user-friendliness. Members needs assessment goes out in April.

The board meeting was very productive.

7. Officer Reports: **Cathy Grayson, Stephanie Kreiling, Diann Grissom, Lisa Kenner, Nichol Andrews, Beth Wallace**
8. Committee/SIG announcements:
 - a. AIDS Resources: **Fide Valencia & Karen Lomas - \$44.25 was collected today; proceeds will be given to an AIDS-related charity..**
 - b. Awards: **Melicia Brown & Nicole Garner – No report**
 - c. Conference: **Brenda Helms & Nichol Andrews – Already have some wonderful speakers lined up. Theme: Day in the Life of an IP.**
 - d. Education/Program: **Margaret Martin, Jackie McFarlin & Janet Glowicz – Next month: If you could only solve one problem...come next month. Topic: Engaging Support from Administration, by Sherrie Watkins.**
 - e. ESRD LAN: **No report.**
 - f. Governmental Affairs: **Stephanie Kreiling – Presented new slides from APIC National GAC. These slides will be available on the web site. Two upcoming issues for which the members are requested to reach out to legislators, to ask for sponsorship of the ADAPT act, and to ask members of Congress to support funding for NHSN and other HAI prevention programs. Program to look up legislators will be available on the APIC website soon. No rules in the Texas Register pertaining to infection prevention since last report.**
 - g. Historian: **Regina Suniga – No report.**
 - h. Membership: **Nancy Cushion – 210 members currently. The roster downloads from National APIC and takes awhile to change after submitted. Nancy is keeping track of members from non-members at the meetings.**
 - i. Nominating: **Jerry Kelley – absent today.**
 - j. Novice IPSIG: **Brenda Helms – Will meet after today's meeting.**
 - k. Professional Advancement: **Cheryl Sharp & Jerry Kelley – Good meeting; getting ready to take test. Please join them at 11am next month. Pins are available for those who certified.**
 - l. Public Relations/Website: **Terri Goodman & Donald Chitanda – There is an update link if need to add information to the website.**
 - m. Social: **Brenda Bassett & Sharon Holmes – No report.**
 - n. Sunshine: **Pat Jackson & Libby Luterman – Lollipop sunshine prize distributed. Pleas let them if a member needs sunshine.**
 - o. TSICP: **Brenda Helms – April 17th and 18th: Annual Conference at Doubletree hotel in Austin. Judy Prescott is presenting, as are Kim Newman and Stephanie Kreiling. The next CIC review course is in Fort Worth, May 29th-30th.**
 - p. Surveillance SIG: **Kim Newman – New NHSN newsletter was covered in SIG meeting today.**
9. Announcements/Open Forum:

Chapter Excellence Award and Chapter Leader Award were submitted to National APIC. Brenda Helms serves on the National APIC Nominating and Awards committee and noted the lack of applications for national awards. Application deadlines are under discussion, and whether changes are needed. She encouraged members to recognize members for their wealth of knowledge, experience and talent by nominating them for awards. Next meeting will be May 1st at our usual location, THR headquarters in Arlington.
10. Adjournment

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