



Monthly Business Meeting Minutes
 November 6, 2014
 Theme for 2014: Hand in Hand

1. Welcome
 - a. Thank you to our speaker – **Stephanie Kreiling, MPH, BSN, RN, CIC; Brenda Helms, RN, BSN, MBA/HCM /CIC**
 - b. Thank you to our vendors – **Jeena Finch/Covidien (Strategic Partner) and Rich Richards/Surfacide**
 - c. Visitors/new member introductions - **Whitney Thomas, MPH student; Kathy Alexander IP – JPS**
 - d. We're so glad you're here! (Sunshine Committee/door prize – Pat Jackson/Libby Luterman) – **Sunshine prize was presented for correctly answering a question about the Mayflower**

2. Approval of Minutes for September 4, 2014 meeting– **Minutes were approved without changes.**

3. Old Business
 - a. **This is Anju's last chapter meeting as president, and then she will move into the role of board chair. Cathy Grayson assumes duties as president in 2015.**
 - b. Oct 23rd – **APIC DFW annual conference was canceled due to Ebola. Back p plan: Vendor fair, Jan 9th at Atrium hotel in Irving, on a Friday. This is a great opportunity to share and review products. Vendors may offer CE's. We are asking for an RSVP. The fair may be divided into morning and afternoon crowd (breakfast or lunch) and there is no charge for this activity. We appreciate and value our vendors and are doing this to support them, in addition to regular meeting.**
 - c. Oct 25th – **Steris/APIC DFW joint conference was held and well received. 55 were in attendance at Anyone can access educational program on website. More information is available for Sterile Processing departments, if interested; see Diann Grissom.**
 - d. Elections – **Chapter elections closed 3rd. Will be announced at Dec. 5th party.**

4. New Business
 - a. Abstracts submission for APIC 2015 national conference- **Deadline 12/12/14.**
 - b. APIC 2014 Business Meeting - **will be online, 11/19/14 3:30-5:30, must register.**
 - c. Vote on changes to national bylaws, deadline 11/19/14- **National office sent out information regarding changes that they want us to vote on.**
 - d. \$5.00 increase in national dues for 2015 – **It is a requirement to belong to National APIC to join your local APIC chapter.**
 - e. January meeting will be the 2nd Thursday of the month – **this facility is no longer available (THR Arlington). All 2015 meetings will be at THRU – building on campus of Presby Dallas. Lots of parking. If anything changes the members will be notified.**
 - f. Request for committee chairs - **Cathy is seeking committee chairs for 2015 – needs a lot of help, please talk to her and see where you can assist.**
 - g. Holiday Party – **The December meeting is the end-of-the-year holiday party, and will be an occasion to welcome to 2015 leaders, recognize member accomplishments, to have fun, and present awards. Info is on the website but registration is not open yet.**
 - h. Ebola open forum –
 - **Some hospital's experiences were discussed.**
 - **Other Ebola-related discussion included Methodist Richardson of Dallas as a designated Ebola facility, in partnership with UT Southwestern clinical leadership, Parkland staff. Questions that affect transfer to this facility will include the condition of the patient, whether they should be transferred to a national center. Will be coordinated by several different groups.**

5. Treasurer's report:

	as of Oct 31, 2014
Opening Balance, checking	45,313.08
Income	3,047.57

Expenses	4,624.62
Closing Balance, checking	43,736.03
CD	8,451.21
Total	52,187.24

Board Report(Mary Fulton, Board Chair): **Website survey was completed, CE provision challenges were discussed, review of 2015 committees needing assistance, discussion of election results (announcement at holiday party), review of committee reports, and STAR awards.**Mary thanked the membership for the opportunity to serve.

6. Officer Reports(Cathy Grayson, Stephanie Kreiling, Diann Grissom, Lisa Kenner, Nichol Andrews, Beth Wallace):

Diann Grissom informed the members that the budgetary impact of the conference cancellation should be offset by the Vendor Fair.

7. Committee/SIG announcements:

AIDS Resources	<i>Karen Lomas</i>	Nominating:	<i>Jerry Kelley</i>
Awards	<i>Melicia Brown & Nicole Garner</i>	Novice IP SIG	<i>Brenda Helms - Novice IP meets after regular meeting today.</i>
Conference	<i>Brenda Helms & Nichol Andrews</i>	Professional Advancement	<i>Cheryl Sharp & Jerry Kelley-PAC met today – Cheryl still has CIC pins to distribute for new certification.</i>
Education/Program	<i>Margaret Martin, Jackie McFarlin & Janet Glowicz</i>	Public Relations/Website	<i>Terri Goodman & Donald Chitanda</i>
ESRD LAN	<i>Janet Glowicz-</i>	Social	<i>Brenda Bassett & Toni Polk - save the date for the holiday party in December, with the theme, “Holidays are Contagious,” from 11am-2pm Friday, Dec. 5th. Every year we choose mission to support – Union Gospel Mission is recipient this year. UGM has a list of immediate needs, but bring whatever you wish.</i>
Governmental Affairs	<i>Stephanie Kreiling-Published and proposed rules in the Texas register were reviewed with the members</i>	Sunshine	<i>Pat Jackson & Libby Luterman-It was noted that sunshine was sent to Presby IPs in recognition of their work during the Ebola crisis, and to Tom Button for recent service in Sierra Leone.</i>
Historian	<i>Regina Suniga-No report</i>	TSICP	<i>Doramarie Arocha</i>
Membership	<i>Nancy Cushion</i>	Surveillance SIG	<i>Kim Newman</i>

8. Journal Club: No report

9. Announcements/Open Forum:There is no regular meeting in December due to the annual holiday party/ end of year celebration on Friday, Dec 5th, 11am, Methodist Dallas, Hitt Auditorium.

*** January meeting will be on 2nd Thursday, 1/8/14.

Our mission is “to influence, support, and improve the quality and safety of healthcare through the practice and management of infection prevention and control and the application of epidemiology in various healthcare settings. This is accomplished through education, collaboration, evidence-based practice, advocacy, and certification.”

10. Adjournment

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